

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

Ordinance NO. 2023-2024

An Ordinance Appropriating for all Town Purposes for Bremen Township, Cook County, Illinois for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

BE IT ORDAINED by the Board of Trustees of Bremen Township Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, as may be needed, or deemed necessary to defray all expenses and liabilities of Bremen Township, be and the same are hereby appropriated for the Town purposes of Bremen Township, Cook County, Illinois as hereinafter specified for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

\$2,514,000.00

General Assistance Fund

\$550,560.00

2023-2024

Budgeted

GENERAL TOWN FUND

| | | |
|---|-----------|---------------------|
| BEGINNING BALANCE | 1-Mar-23 | 4,468,768.13 |
| <u>REVENUES</u> | | |
| Property Tax | | 1,628,000.00 |
| Interest Income | | 60,000.00 |
| Miscellaneous | | 10,000.00 |
| Pace Passes | | 20,000.00 |
| Grants | | 100,000.00 |
| Replacement Tax | | 40,000.00 |
| Senior Wheels | | 15,000.00 |
| Senior Activities Fees | | 15,000.00 |
| Senior Donations (Congregate Meals) | | 15,000.00 |
| Lunch Reimbursement (Age Options) | | 25,000.00 |
| Out Reach Stipend Received- Age Option | | 1,000.00 |
| Gain (loss) on investments | | 20,000.00 |
| Transfer from Illinois Fund | | 550,000.00 |
| TOTAL REVENUES: | | 2,514,000.00 |
| TOTAL FUNDS AVAILABLE: | | 6,982,768.13 |
| <u>EXPENDITURES</u> | | |
| Administration | | 1,313,648.96 |
| Assessor | | 97,535.28 |
| Senior Services | | 462,425.80 |
| Youth & Family Services | | 233,028.20 |
| Maintenance | | 307,361.76 |
| SUB-TOTAL EXPENDITURES: | | 2,414,000.00 |
| Community Outreach and Special Events | | 25,000.00 |
| Contingencies | | 75,000.00 |
| TOTAL EXPENDITURES & APPROPRIATIONS (Corp.): | | 2,514,000.00 |
| ENDING BALANCE | 31-Mar-24 | 4,468,768.13 |

| | 2023-2024 Budgeted |
|--------------------------------------|-----------------------|
| ADMINISTRATION (Corp.) | |
| PERSONNEL | |
| Salaries | 325,000.00 |
| Social Security/Medicare | 40,000.00 |
| Retirement Contribution | 20,000.00 |
| Health Insurance | 90,000.00 |
| Unemployment Insurance | 10,000.00 |
| Insurance-Workman Comp | <u>5,000.00</u> |
| Sub-total: | 490,000.00 |
| CONTRACTUAL SERVICES | |
| Contractual Services | 50,000.00 |
| Maintenance Equipment | 2,000.00 |
| General Insurance | 35,000.00 |
| Telephone/Internet | 6,032.32 |
| Utilities | 40,000.00 |
| Travel/Training | 8,000.00 |
| Printing/Publishing | 50,000.00 |
| Audit Accounting | 25,000.00 |
| Legal Services | 25,000.00 |
| Postage | 5,000.00 |
| Dues & Professional Org. | 5,000.00 |
| Data Processing Services | 5,000.00 |
| Disable Service (PACE) | <u>25,000.00</u> |
| Sub-total: | 281,032.32 |
| COMMODITIES | |
| Office Supplies | 10,000.00 |
| Operating Supplies | <u>15,000.00</u> |
| Sub-total: | 25,000.00 |
| CAPITAL EXPENDITURES | |
| Building Improvements | 500,000.00 |
| Equipment | <u>10,000.00</u> |
| Sub-total: | 510,000.00 |
| OTHER EXPENDITURES | |
| Miscellaneous Expense | 7,000.00 |
| Management Fee | <u>616.64</u> |
| Sub-total: | 7,616.64 |
| TOTAL ADMINISTRATION (Corp.): | 1,313,648.96 |

| | 2023-2024 Budgeted |
|-----------------------------------|-----------------------|
| ASSESSOR PERSONNEL | |
| Salaries | 80,000.00 |
| Social Security & Medicare | 4,500.00 |
| Retirement Contribution insurance | 2,200.00 |
| Health Medicare Contribution | 1,000.00 |
| | <u>1,500.00</u> |
| Sub-total: | 89,200.00 |
| CONTRACTUAL SERVICES | |
| Maintenance Service-Equipment | 500.00 |
| Travel Expenses | 500.00 |
| Training | 500.00 |
| Printing | 250.00 |
| Dues & Professional Org. | 250.00 |
| Sidwell Sheets | 500.00 |
| Publications | 250.00 |
| Postage | 100.00 |
| Telephone/Internet | 2585.28 |
| Residential Seminar | <u>200.00</u> |
| Sub-total: | 5,635.28 |
| COMMODITIES | |
| Office Supplies | <u>1,000.00</u> |
| Sub-total: | 1,000.00 |
| CAPITAL EXPENDITURES | |
| Equipment, Office | <u>1,000.00</u> |
| Sub-total: | 1,000.00 |
| OTHER EXPENDITURES | |
| Computer Expense | 500.00 |
| Miscellaneous | <u>200.00</u> |
| Sub-Total: | 700.00 |
| TOTAL ASSESSOR: | 97,535.28 |

| | 2023-2024 Budgeted |
|-------------------------------|-----------------------|
| SENIOR SERVICES | |
| PERSONNEL | |
| Salaries | 175,000.00 |
| Payroll Tax Expense | 14,000.00 |
| Sub-total: | 189,000.00 |
| CONTRACTUAL SERVICES | |
| Auto Insurance | 1,000.00 |
| Auto Maintenance/Repair | 20,000.00 |
| Senior Social Activities | 25,000.00 |
| Senior Drop In | 10,000.00 |
| Senior Services | 1,000.00 |
| Senior Lunch Program | 26,000.00 |
| Sub-total: | 83,000.00 |
| COMMODITIES | |
| Fuel | 40,000.00 |
| Office Supplies | 5,000.00 |
| Printing | 20,000.00 |
| Telephone/Internet | 12,425.80 |
| Operating Supplies | 5,000.00 |
| Sub-total: | 82,425.80 |
| CAPITAL EXPENDITURES | |
| Furniture | 1,000.00 |
| Equipment | 1,000.00 |
| Vehicle (PACE Lease) | 5,000.00 |
| Vehicles | 100,000.00 |
| Sub-total: | 107,000.00 |
| OTHER EXPENDITURES | |
| Miscellaneous Expense | 1,000.00 |
| Sub-total: | 1,000.00 |
| Total Senior Services: | 462,425.80 |

| | 2023-2024 Budgeted |
|---|-----------------------|
| <u>YOUTH & FAMILY SERVICES</u> | |
| <u>PERSONNEL</u> | |
| Salaries | 100,000.00 |
| Social Security/Medicare | 10,000.00 |
| Retirement | 1,000.00 |
| Unemployment Ins | 5,000.00 |
| Workman's Compensation | <u>5,000.00</u> |
| Sub-total: | 121,000.00 |
| <u>CONTRACTUAL SERVICES</u> | |
| Program Insurance | 6,000.00 |
| Insurance | 30,000.00 |
| Utilities | 2,500.00 |
| Telephone/Internet | 4,628.20 |
| Travel | 100.00 |
| Training | 500.00 |
| Printing/Publishing | 5,000.00 |
| Audit/Accounting | 1,000.00 |
| Legal | 1,000.00 |
| Dues/Professional Organization | 500.00 |
| Subscriptions/Publications | 200.00 |
| Program Services | 13,000.00 |
| Program Activities | <u>13,000.00</u> |
| Sub-total: | 77,428.20 |
| <u>COMMODITIES</u> | |
| Office Supplies | 500.00 |
| Furniture | 500.00 |
| Operating Supplies | 500.00 |
| Postage | <u>100.00</u> |
| Sub-total: | 1,600.00 |
| <u>CAPITAL EXPENDITURES</u> | |
| Building Improvement | 25,000.00 |
| Equipment | 1,000.00 |
| Computer Expenses | <u>500.00</u> |
| Sub-total: | 26,500.00 |
| <u>OTHER EXPENDITURES</u> | |
| Maintenance | 5,000.00 |
| Maintenance Equipment | 500.00 |
| Miscellaneous | <u>1,000.00</u> |
| Sub-total: | 6,500.00 |
| Total Youth & Family Services: | 233,028.20 |

| | 2023-2024 Budgeted |
|---------------------------------------|-------------------------------|
| MAINTENANCE | |
| PERSONNEL | |
| Salaries | 95,000.00 |
| Social Security and Medicare | 9,500.00 |
| Retirement | 1,200.00 |
| Health Insurance | 12,000.00 |
| Unemployment Ins. | 1,600.00 |
| Workman's Comp | <u>1,000.00</u> |
| Sub-total: | 120,300.00 |
| CONTRACTUAL SERVICES | |
| Program Insurance | 5,000.00 |
| Travel | 2,500.00 |
| Training | 500.00 |
| Compliance Requirements | 25,000.00 |
| Telephone/Internet | 861.76 |
| Vehicle Repair/Maintenance | 2,000.00 |
| Other Contractual Services | <u>25,000.00</u> |
| Sub-total: | 60,861.76 |
| COMMODITIES | |
| Operating Supplies | 16,200.00 |
| Fuel | 12,000.00 |
| Supplies | <u>1,000.00</u> |
| Sub-total: | 29,200.00 |
| CAPITAL EXPENDITURES | |
| Vehicles | 75,000.00 |
| Equipment | <u>18,000.00</u> |
| Sub-total: | 93,000.00 |
| OTHER EXPENDITURES | |
| Maintenance Equipment | 2,000.00 |
| Operational Contingencies | 1,000.00 |
| Miscellaneous | <u>1,000.00</u> |
| Sub-total: | 4,000.00 |
| Total Maintenance Services: | 307,361.76 |
| | |
| Community Outreach and Special Events | 25,000.00 |
| Construction in Progress - Grants | 0.00 |
| Contingencies | 75,000.00 |
| Sub-total: | 100,000.00 |
| TOTAL APPROPRIATIONS (Corp.): | 2,514,000.00 |

GENERAL ASSISTANCE FUND

| | | |
|--------------------------|----------|--------------|
| BEGINNING BALANCE | 1-Mar-23 | 1,122,300.00 |
|--------------------------|----------|--------------|

REVENUES

| | |
|---------------------------|------------|
| Property Tax | 344,460.00 |
| Interest Income | 20,000.00 |
| Misc. Income | 100.00 |
| State Aid Reimb. | 3,500.00 |
| IL Replacement Tax | 30,000.00 |
| From Illinois Fund | 150,000.00 |
| Gain(loss) on investments | 2,500.00 |

| | |
|------------------------|-------------------|
| TOTAL REVENUES: | 550,560.00 |
|------------------------|-------------------|

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|-------------------------------|---------------------|
| TOTAL FUNDS AVAILABLE: | 1,672,860.00 |
|-------------------------------|---------------------|

EXPENDITURES

| | |
|----------------|------------|
| Administration | 116,500.00 |
| Home Relief | 323,000.00 |

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|--------------------------------|-------------------|
| SUB-TOTAL EXPENDITURES: | 439,500.00 |
|--------------------------------|-------------------|

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|----------------------|------------|
| Co-Payments support | 1,000.00 |
| Contingencies | 5,000.00 |
| Emergency Assistance | 105,060.00 |

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| TOTAL APPROPRIATIONS (G.A.): | 550,560.00 |
|-------------------------------------|-------------------|

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|-----------------------|-----------|--------------|
| ENDING BALANCE | 31-Mar-24 | 1,122,300.00 |
|-----------------------|-----------|--------------|

2023 · 2024

Budgeted

ADMINISTRATION (G . A)

PERSONNEL

| | |
|------------------------------|-----------|
| Salaries | 65,000.00 |
| Social Security Contribution | 5,000.00 |
| Retirement Contribution | 1,000.00 |
| Insurance, Employees | 6,000.00 |
| Unemp. Comp. Tax | 500.00 |
| Insurance - Workman Comp. | 500.00 |
| Insurance-General | 7,000.00 |

Sub-total: 85,000.00

CONTRACTUAL SERVICES

| | |
|-----------------------|----------|
| Telephone | 2,000.00 |
| Travel Expense | 1,000.00 |
| Printing & Publishing | 5,000.00 |
| Audit & Accounting | 2,000.00 |
| Legal | 2,500.00 |
| Postage | 500.00 |
| Dues & Prof. Org. | 500.00 |
| Training | 1,000.00 |

Sub-total: 14,500.00

COMMODITIES

| | |
|--------------------|----------|
| Office Supplies | 1,000.00 |
| Operating supplies | 500.00 |

Sub-total: 1,500.00

CAPITAL EXPENDITURES

| | |
|-----------|-----------|
| Equipment | 10,500.00 |
|-----------|-----------|

OTHER EXPENDITURES

| | |
|-----------------------|----------|
| Management Fee | 0.00 |
| Miscellaneous Expense | 5,000.00 |

Sub-total: 5,000.00

TOTAL ADMINISTRATION (G.A.): 116,500.00

2023-2024

Budgeted

HOME RELIEF

CONTRACTUAL SERVICES

| | |
|--------|----------|
| Travel | 1,000.00 |
|--------|----------|

| | |
|---------------|----------|
| Dental | 5,000.00 |
| Prescriptions | 5,000.00 |

| | | |
|-----------|-------------------|------------------|
| Sub-total | Sub-total: | 11,000.00 |
|-----------|-------------------|------------------|

COMMODITIES

| | |
|-----------------------------|------------|
| Food & Personal Incidentals | 15,000.00 |
| Fuel-Cook-Heat | 30,000.00 |
| Funeral | 5,000.00 |
| Physician Services | 4,000.00 |
| Hospital In-Patient | 1,000.00 |
| Other Medical | 1,000.00 |
| Shelter | 150,000.00 |
| Transient Expense | 5,000.00 |
| Utilities | 100,000.00 |
| Clothing & Wearing Apparel | 1,000.00 |

| | |
|-----------|-------------------|
| Sub-Total | 312,000.00 |
|-----------|-------------------|

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|---|-------------------|
| Sub-Total Home Relief Expenditures | 323,000.00 |
|---|-------------------|

OTHER EXPENDITURES

| | |
|----------------------|------------|
| Co-payment Support | 1,000.00 |
| Contingencies | 5,000.00 |
| Emergency Assistance | 105,060.00 |

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| TOTAL HOME RELIEF Appropriation (G.A.): | 550,560.00 |
|--|-------------------|

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2023 and ending March 31, 2024 by fund shall be as follows:

| | |
|---|---------------------|
| General Town Fund | 2,514,000.00 |
| Audit Fund | |
| Insurance Fund | |
| Illinois Municipal Retirement Fund (IMRF) | |
| Social Security Fund | |
| General Assistance Fund | 550,560.00 |

| | |
|------------------------------|---------------------|
| TOTAL APPROPRIATIONS: | 3,064,560.00 |
|------------------------------|---------------------|

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the amounts stated for each fund respectively in section 2, constituting the total appropriations in the amount of Three Million, Sixty-Four Thousand, Five Hundred and Sixty Dollars (\$3,064,560.00)


For the fiscal year beginning April 1, 2023 and ending March 31, 2024.


SECTION 6: That Section 3 shall be and is a summary of the Annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 3rd day of April 2023 pursuant to a roll call vote by the Board of Trustees of Bremen Township, Cook County, Illinois.

| BOARD OF TRUSTEES | AYE | NAY | ABSENT |
|-------------------------------|-------------------------------------|--------------------------|--------------------------|
| Kathryn Straniero, Supervisor | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Carolyn Carter, Trustee | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mary Catuara, Trustee | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Edward Maggio, Trustee | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| John M. Tatro, Trustee | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |


John D. Lord, Town Clerk


Kathryn Straniero, Supervisor

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer of Bremen Township, Cook County, Illinois does hereby certify that the estimate of revenues, by source or anticipated to be received by the said taxing district, is either set forth in the said ordinance as "Revenues" or attached hereto by a separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS200/18-50 and on behalf of Bremen Township, Cook County, Illinois.

This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 3rd day of April 2023



Supervisor – Chief Fiscal Officer

Filed this _____ day of _____ 2023

County Clerk

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP DISTRICT

The undersigned duly elected, qualified, and acting Clerk of Bremen Township Cook County, Illinois, does hereby certify that attached hereto is a true and A correct copy of the Budget & Appropriation Ordinance of said Township District for the fiscal year beginning April 1, 2023, and ending March 31, 2024, as adopted this 3rd day of April 2023.

This certification is made and filed pursuant to the requirements of 35ILCS/200/18-50 and on behalf of Bremen Township District, Cook County, Illinois.

This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 3rd day of April 2023



Town Clerk

Filed this _____ day of _____ 2023

County Clerk